



**Meeting Date: August 8, 2017**

Board Meeting	Meeting Location: 204 E Vine St	Meeting Time: 8:00 pm	End Time: 10:00 pm
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These minutes were prepared by Brady Taylor and will be held as part of the permanent record of this organization unless

**Attendance:**

Brian Gosewisch - Chair	Eric Bunde - Member at Large
Zach Brooks - Vice Chair	Brady Taylor - Secretary
Kim Rademaker - Treasurer	Tim Benner
Jessica Myer - Member at Large	Acacia Wytaske - Executive Director
Tyler Benner - Member at Large	

Old Business	Discussion & Action	Tasks Req. By	Due Date	Status	Final
Bylaw Amendments made at 2017 Membership Meeting	Originally written: Volunteer earned voting membership option: 20 volunteer hours may be redeemed for a one year voting membership. The board discussed if 20 hours is appropriate and agreed it is. Motion passed to accept as originally written.	<b>Secretary</b> - Update bylaws with the amendments passed at the Membership meeting	7/28/2017	Pending	8/8/2017
Board Nominations for Open Positions	John Zarn and Lee Ganske were nominated to fulfill the 2 vacant positions previously held by Chance Dale & Matthew Pajunen. Both terms of the current vacant position run through December 2017. The board would like to invite each nominee to attend our next meeting and discuss the positions with them at that time.	<b>Brian</b> - Contact John Zarn & Lee Ganske to invite to the 8/8/2017 Board Meeting	7/21/2017	Pending	8/8/2017
Cycles for Change Volunteer Opportunity	Acacia will be volunteering with Cycles for Change on Saturday, July 22nd to help them transition into their new space. All board members are invited to attend. Hopefully we can soak up some expertise on moving shops through this volunteer opportunity. Leave Mankato at 2pm, volunteer from 3:30-6pm, dinner from 6pm-7pm, leave MSP at 7pm to return to Mankato. Cycles for Change is now located at Franklin & 26th.	No tasks assigned	7/22/2017	Complete	7/22/2017

Proposal for Strategy Development & Implementation of the Principles & Practices of Nonprofit Excellence by Engage Consulting, LLC	Discussion - there has been a lack of follow up from Sara as well as a price increase from \$1,000 to \$2,000. Motion to stop with Sara and move to substitute with Twin Rivers event, Building the Best Board for your Nonprofit Monday 8/28/2017 <b>Acacia-</b> Inform Sara of the decision to not continue with the agreement. Motion passed.	<b>Board-</b> Twin Rivers event, Building the Best Board for your Nonprofit Monday 8/28/2017 <b>Acacia-</b> Inform Sara of the decision to not continue with the agreement.	8/28/2017	Ongoing	Ongoing
<b>New Business</b>	<b>Discussion &amp; Action</b>				
Volunteer Manual Review/ Presentation by Acacia	Discussion- Acacia presented a new volunteer manual to be implanted at the shop. Tabled discussions to be revisited: How to Become a Volunteer, Active Volunteer Status, Expansion of Safety Guidelines, and Storage Policy to be revisited at the next meeting. Recommendation from Tim to focus on one to two points per section as a foundation for the volunteer manual.	<b>Acacia-</b> Make suggested edits discussed in the meeting	8/29/2017	Ongoing	Ongoing
Shop Hours and Volunteering	Discussion-Acacia proposed adjusting shop hours to allow the Executive Director the opportunity to oversee day to day responsibilities of the shop and train current and new volunteers. At this time the discussion will be tabled until we are in the new shop and the hours at the current location will remain the same. Acacia disagrees with this decision	<b>Board-</b> per the lease agreement need to expand hours in the new space	Ongoing	Ongoing	Ongoing
Location Update	Water Meter installed, water heater purchased and waiting to be installed. Signage is being designed for approval/ additional items are being addressed.	<b>Brian-</b> continue to work on new location needs	None	Ongoing	Ongoing
Finance Report	Moondogs/ Thrivent event-based on Key City Bike sales, the organization has made \$266. Final numbers will be available after the Moondogs season is over.	None	Closed	Closed	Closed

Building the Best Board for your Nonprofit,	Discussion- agreement that this event hosted by Twin Rivers center for the arts is a good starting spot for the board prior to engaging an outside vendor	<b>Board-</b> Attend event	8/28/2017	Ongoing	8/28/2017
Programming Committee Update	<b>River Ramble Sweeping</b> on 10/7/2017- Contact Eric Bunde if interested. <b>River Ramble Ride</b> on 10/9/2017. <b>Next Mainanice Class</b> -8/20/2017 at KCB. <b>Alive After Five</b> - 10/24/2017 Eric and Acacia to attend.	None	none	none	none
Board Transition	Tyler Benner has resigned his position as Secretary, but intends t to remain a regular volunteer.	None	Close	Closed	Closed
<b>Next Meeting</b>	<b>When-</b> Monday, August 28,2017 <b>Location-</b> TBD				